

Dated:- \_\_\_\_\_

## **SCHOOL WITHDRAWL APPLICATION**

The Principal

Mother Teacher School

Barnala

Dear Sir

As per circular dated 18<sup>th</sup> February 2021 , I want to bring to your kind notice that my daughter/son

Miss/Master \_\_\_\_\_ Adm. no. \_\_\_\_\_ is studying in class \_\_\_\_\_ section

\_\_\_\_\_ at your school. I would like to withdraw her / him from Mother Teacher School

due to (reason) \_\_\_\_\_

I request you to issue her/his transfer certificate after clearing all dues.

Thanking you

Yours faithfully

Mother's Name \_\_\_\_\_ Sign. \_\_\_\_\_

Father's Name \_\_\_\_\_ Sign. \_\_\_\_\_

Principal